SEEDLING AND SAGE
A LOCALLY GROWN CATERING CO.
WWW.SEEDLINGANDSAGE.COM

POSITION:
Maintenance Engineer

The Maintenance Engineer is responsible for general maintenance of various Seedling & Sage properties. This includes responding in a timely manner to problems and being assigned to specific projects. The Maintenance Engineer will understand the importance of working with urgency and will work to ensure venue maintenance quality standards are achieved and maintained. Part Time with opportunity for Full Time in future.

DESCRIPTION:

- Receives written work orders or verbal instructions and completes repairs
- Review all open work tickets daily
- Review report with manager weekly
- Achieve optimal operating efficiency of building equipment
- Perform minor plumbing repairs
- Install and repair door hardware and locks
- Minor painting/spackling touch ups
- Repairing broken or damaged fixtures.
- Delivers/receives shipments and inventory as needed
- Drives to multiple locations
- Inventories and stores deliveries as needed
- Assist in checking electrical systems such as air conditioning controls, audio visual, indoor/outdoor lighting systems, and make minor repairs and/or replacement.
- Assist in checking and making routine repairs and assist on major repairs of all equipment including small appliances, kitchen equipment, hand and power tools and general plumbing systems and fixtures such as pipe lines, toilets and sinks, kitchen and laundry equipment.
- Assuring all indoor and outdoor lighting is operational
- Pressure Washing outdoor areas
- Assemble and refurbish furniture as needed
- Installing tile and other floor coverings.
- Snow and ice removal from sidewalks
- Maintain the highest level of employee/guest relations.
- Maintain a good working relationship with all Departments.
- Ability to work any assigned shift/work schedule.
- Follow established company policies, procedures, and practices to ensure compliance and consistency with all coworkers and Guests.

QUALIFICATIONS:

- 2-year degree or Vocational Education and Universal EPA Certification
- Must be able to communicate in English
- Technical, Strong interpersonal skills, written & oral communications, analytical skills, ability to perform well under pressure, moderate level skillset of facility maintenance, and moderate computer operation skills

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- Ability to lift heavy objects, full functionally for long periods of time
- Ability to climb, use ladders, access equipment from floor to ceiling, use computer and hand tools
- Ability to figure out possible solutions to complex problems quickly
- Need reliable transportation to drive to various properties, van or truck preferred
- Reading, writing, math and computer skills required
- Typical weekday schedule with ability to work occasional nights and weekends as needed
- Possible job hazards include, but are not limited to; slips, trips, falls, burns, cuts and strains
- Must be able to reach, lift, stoop, bend and perform extensive standing and walking (including stairs) throughout shift
- Close vision and focus capabilities to view computer screen and company documents

Seedling and Sage Catering is an equal opportunity employer. We are committed to treating all Applicants and Team Members fairly based on their abilities, achievements, and experience without regard to race, national origin, sex, age, disability, veteran status, sexual orientation, gender identity, or any other classification protected by law.

Physical Demands and Work Environment

While performing the duties of this job, the employee is required to walk/stand up to the entire day and occasionally sit in meetings or in front of a computer screen. The employee must occasionally reach, bend, stoop and lift up to 50 lbs., reach overhead

Compensation: $22-$28 Per Hour *based on relevant experience*

- 20-25 hours per week with ability to grow with company
- Full Time Benefits: Paid Time Off, Employer Health Care Benefits

Please send resume and letter of interest to mmcdevitt@seedlingandsage.com. This is an immediate opening. Do not delay.